

# LOUISIANA STATE RADIOLOGIC TECHNOLOGY BOARD OF EXAMINERS

## BUSINESS MEETING MINUTES

April 18, 2018

### CALL TO ORDER

Chairman Susan Hammonds-Guarisco called the meeting to order at 11:10am

### ROLL CALL

The following Board members were present:

Naveed Awan  
Brett Bennett  
Gregory Bradley  
Susan Hammonds-Guarisco  
Kirk Soileau  
Shelley Wells

The following Board member was absent with prior excuse:

Abbie Kemper-Martin, MD  
Thea Moran, MD  
Robert Newsome, MD

Also present:

Kenneth Jones, Executive Director

Absent but available by telephone

Katherine Muslow, Counsel

### MINUTES

Minutes of January 10, 2018 had been previously circulated to the Board members by mail and were accepted as presented.

**MOTION** to approve minutes of January 10, 2018 by B.Bennett

**SECOND** by S.Wells

**ACTION** Voice Vote: Motion passed unanimously

### FINANCIAL REPORT

Financial Review Committee Report

Committee members are Brett Bennett, Gregory Bradley, and Susan Hammonds-Guarisco  
All financial reports have been reviewed with no problems.

Financial Report by Executive Director

Executive Director discussed the following reports.

- Fiscal Year Comparison: July 1, 2017 to March 29, 2018
- Fiscal Year Comparison to Budget: July 1, 2017 to March 29, 2018
- Calendar Year Comparison: January 1, 2018 to March 29, 2018
- Assets and Liabilities as of March 29, 2018

### CHAIRPERSON'S REPORT

- Chairperson and Executive Director have been keeping up with Bills in the Legislature
- Executive Director attended a meeting with the Louisiana Board of Medical Examiners

### LICENSURE

Executive Director reported;

- 2018 Renewal Data
- License Statistics as of April 1, 2018
- Audit Statistics

## **BUSINESS ADMINISTRATION**

### Board Operations

- Website is working well and as intended
- Executive Director will place continuing education and licensure information in the January Focal Spot Monitor

## **OLD BUSINESS**

### Urgent Care Centers/Meeting with Board of Medical Examiners (BME)

- Executive Director gave a presentation to the BME on March 12, 2018 to propose a joint position statement regarding radiologic technologist licensure. BME minutes have not yet been posted.

### Board Counsel Contract

- Has been approved by the Attorney General and Office of Procurement. An original approved contract signed by all parties will be sent to Board Counsel.

### Shared File Dive

- Chairperson and Executive Director will get together in July for a demonstration.

## **NEW BUSINESS**

### LA Board of Ethics, Financial Disclosure

- Ethics Board meets April 20, 2018 to discuss exemption from filing. Board members are to wait until a decision is reached.
- Board members and staff will be reminded about completing Ethics Training at the July meeting. Ethics Training must be completed by October and certificates of completion sent to the Executive Director. Ethics Training is due annually by December 31 of each year.

### The following Bills were discussed that are in current Legislation

- Senate Bill 40
- Senate Bill 260
- House Bill 562 is now HB 748

Accreditation status for Fortis College was discussed

## **NEXT MEETING DATE**

July 11, 2018

### Future Meeting Dates

October 10, 2018

2019 meeting dates will be available at the July meeting

**MOTION** made to move into Executive Session by B.Bennett

**SECOND** by A.Awan

**ACTION** Voice Vote: Motion passed unanimously

Chair requested a **MOTION** to adjourn meeting

**MOTION** made by B.Bennett

**SECOND** by G.Bradley

**ACTION** Voice Vote: Motion passed unanimously

Meeting adjourned at 1:10pm

**RESPECTFULLY SUBMITTED**

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**Kenneth W. Jones, Executive Director**